

From: [Neff, Jennifer](#)
To: [Aski, Janice](#); [Wickham-Saxon, Kristin](#); [Jones, Tia](#)
Cc: [Dugdale, Tom](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: ASL Elementary-Level Teaching Certificate & ASL 4450, 4451
Date: Monday, October 14, 2024 5:16:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Tuesday, October 1st, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed course requests for ASL 4450 & 4451 as well as a request for a new ASL Elementary-Level Teaching Certificate.

I am pleased to report that the Subcommittee approved the requests with the following feedback:

- ASL 4450 (<https://ascnet.osu.edu/request/6081>)
 - Comment: The Subcommittee appreciates the level of detail in the syllabus in terms of assignments and activities. They view this course (along with 4451) as an excellent inclusion in the teaching certificate program.
 - Comment: The Subcommittee encourages the Center to make the links on the course calendar more concise and reader-friendly, especially since the calendar is already so well organized. [Syllabus pp. 17-21]
 - *Recommendation:* The Subcommittee recommends that the syllabus indicate where students can find and purchase the required texts. [Syllabus p. 4]
 - *Recommendation:* The Subcommittee recommends that the Center use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 15-16]
 - *Recommendation:* The reviewing faculty recommend that the Center use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabi. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 14]
- ASL 4451 (<https://ascnet.osu.edu/request/6082>)
 - Comment: The Subcommittee notes and appreciates the scaffolding of the course material through phases; however, they are slightly confused by the mention of the 3 modules. Is modules used here as another word for phases? If so, the Subcommittee recommends removing the word modules from the syllabus and using the word phases consistently throughout the syllabus. If these words are not being used interchangeably, the Subcommittee recommends clarifying in the syllabus what is meant by modules. [Syllabus p. 2]
 - *Recommendation:* The Subcommittee recommends that the Center reconsider the wording regarding excused absences in order to align with the guidance sent

- by OAA at the beginning of the term, which encouraged instructors to refrain from asking students to provide a doctor's excuse. [Syllabus p. 5]
- *Recommendation*: The Subcommittee notes that the grade breakdown appears twice in the syllabus, and they recommend that the Center remove one of these inclusions. [Syllabus pp. 4, 6]
 - *Recommendation*: The Subcommittee recommends that the Center use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 10-11]
 - *Recommendation*: The reviewing faculty recommend that the Center use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabi. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 9]
 - ASL Elementary-Level Teaching Certificate (<https://ascnet.osu.edu/request/6084>)
 - Comment: The Subcommittee would like to express their strong support for this program. They recognize its importance, innovation, and potential to create valuable opportunities for new learners eager to pursue the certificate. They commend the efforts put into developing this initiative and look forward to seeing its positive impact.

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught.

ASL 4450 & 4451 have been advanced to OAA and will continue through the approval process. As you know, the certificate is now advanced to the full ASCC.

Should you have any questions, please feel free to contact Tom Dugdale, faculty Chair of the A&H1 Subcommittee, or me.

Best,
Jennifer



THE OHIO STATE UNIVERSITY

Jennifer Neff

Curriculum and Assessment Assistant

The Ohio State University

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / ascas.osu.edu

Pronouns: she/her/hers

